



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Wiltshire British Armed Forces and Veterans Celebrations		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	Re-enactors March/ Parade - the groups (from past conflicts ranging from WW1 to more recent) would in full uniform, with military vehicles and music march through the streets of Trowbridge past nursing homes, residential homes, sheltered housing, alms houses and areas with elderly residents.
Where will your project take place?	Trowbridge streets
When will your project take place?	Friday 24 June 2011
How many people will benefit from your project?	2000+
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	This will increase residents awareness of the culture ie history of the area and ensure inclusion of the more vulnerable residents of the district.

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Following on from discussions with older members of the community (in groups and individually) I discovered that they have snippets of memories of the War eras but due to their infirmities feel very isolated and unable to visit the Museum to see displays or the actual event in the Park. We would like to ensure inclusion of this vulnerable group in a safe manner and on speaking to Living History Groups they felt that this would be an ideal way of showing respect and enabling them to take pride in their achievements whether at home or actually in the conflicts abroad. This Parade will enable them to recall their memories, pass them on to families and hopefully also the Committee in interviews and discussions.. The carers and families will benefit from the increased level of response from the elderly and this will then improve the quality of life for all concerned and will decrease their need for extra support even if only for a short while.

**Any other information about your project.**

" March to Remember" is a completely new addition to Wiltshire Armed Forces and Veterans Celebrations. This activity will enable even more of our more vulnerable community members to join in the activities of the county town in a way which will ensure that they can take pride in not only themselves and their past but also the town's current life.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="12"/>	<b>Female</b>	<input type="text" value="2"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="3"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Intended as one off. If Committee decide to retain this parade it will be funded from elsewhere in future years.

**If you were not awarded the full amount requested, what would be the impact on your project?**

Without the money for stewards we would not be able to include as many establishments as we would like and so many elderly, vulnerable members of Trowbridge would miss out on the recollections that will be brought to mind as the Re-enactors march past.

**How will you know whether your project has made a difference in the community?**

From feedback from the Homes, Staff, carers, families and the elderly themselves.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

N/A

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending: 09/10**

**Month: 09**

**Year: 2010**

**A - Total income:**

£17965.90

**B - Minus total expenditure:**

£16915.86

**Surplus/deficit for year: (A minus B)**

£994.82

**Free reserves held:**

£nil

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Stewards	£576	Own fundraising/reserves		£
	£			£
First Aid	£108	Parish/town council		£
Publicity	£175			£
Road signs/ barriers	£120	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Volunteer stewards	p	£160
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£979</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£160
<b>Total project expenditure A</b>	£979
<b>Project shortfall A – B</b>	£819
<b>Award sought from Wiltshire Council Area Board</b>	£819
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

This project serves both by including the vulnerable/ isolated group and allows them to take part in the event in the best way possible for them and their carers.

**b) How does your project work to promote inclusion, participation and good community relations?**

By enabling these residents to take part in this special March to Remember and to meet many Living History Groups who are very keen to show respect , to gain recollections from them and to allow them to take pride in their past.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Elderly

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 07/01/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**